

# THE COUNCIL OF THE WEST OF ENGLAND BRASS BAND ASSOCIATIONS

## CONSTITUTION

### 1. NAME

The Council of the West of England Brass Band Associations.

### 2. OBJECTS

The Council is established for Charitable objects only, for the advancement of the playing and appreciation of brass band music including:

1. Discussion of all matters relevant to the best interests of the members as defined in the membership clause (3) below.
2. To promote and participate in discussion with any Regional Committee Member Associations, and the organising body of the National Brass Band Championships of Great Britain Limited, governing other areas of the Amateur Brass Band Movement through the United Kingdom.
3. The organisation and management of the West of England Regional Championships.

### 3. MEMBERSHIP

- (a) Membership of the Council shall be open to the following Brass Band Associations:
  - Cornwall Brass Band Association
  - Gloucestershire Brass Band Association
  - South West Brass Band Association
  - Wessex Brass Band Association
- (b) Membership may also be extended to any other Brass Band Associations or groupings of Bands as may from time to time be appropriate or necessary.

### 4. ADMINISTRATION

- (a) The Council shall be made up of three (3) members of each Association, this being twelve (12) members of the existing Associations, but can be increased should membership be extended to other Associations or grouping of Bands (as per 3(b)).

- (b) The Officers of the Council shall be elected at the Annual Meeting and shall consist of:

Chairman Vice-Chairman Secretary Treasurer Registrar

No Association shall hold more than two (2) of the above offices.

The post of Secretary to The Council may be appointed from outside the Council as and when appropriate. The person so appointed will not have voting rights at meetings of the Council.

- (c) Each Association appointee shall be informed of the nominations for the position of Officers of the Council at least fourteen (14) days prior to the Annual Meeting.
- (d) In the event of an Officer of the Council standing down prior to an Annual Meeting, all appointees will be informed of any nominations to replace that Officer fourteen (14) days before the meeting to elect the replacement Officer.

## **5. MEETINGS**

- (a) The Council shall meet as and when required.
- (b) The Annual Meeting of the Council shall be held during the month of September.
- (c) Each appointee shall have one vote and vote as he/she so desires. In the event of a tied vote, the Chairman of the Meeting will have a casting vote.
- (d) A quorum shall consist of seven (7) appointees at any Meeting.
- (e) In the absence of the Chairman at any Meeting, the Vice-Chairman shall be nominated to take the Chair.
- (f) At any Meeting, all Resolutions, Propositions or Motions must be duly proposed and seconded before taking a vote.

## **6. FINANCE**

- (a) The financial year shall end on 30<sup>th</sup> June and the Treasurer will present the Accounts duly examined by a competent person (if required) at the Annual Meeting.

- (b) All income shall be deposited in a Bank Account in the name of the Council of the West of England Brass Band Associations from which all running costs of whatsoever nature will be permitted to be paid.
- (c) Such income as may be derived from any source whatsoever must be applied to the Objects of the Council and will include any out-of-pocket expenses incurred by the Officers or Appointees of the Council on its behalf in its day to day running or in pursuance of its Objects. Cheque signatories will be any two (2) of the Chairman, Secretary or Treasurer.
- (d) The Accounts shall be confidential to the appointees of the Council.

## **7. GENERAL**

- (a) Any changes to the Constitution must be approved by an Extraordinary Meeting, made at the request of at least seven (7) Members of the Council and convened for that purpose. Any proposed changes in the Constitution of the Council must be circulated to all appointees at least fourteen (14) days before the Meeting at which they are to be discussed. All constitute Associations must be represented at any such meetings.
- (b) The Council shall only be wound up with the agreement of the Associations involved.
- (c) In the event of the Council being wound up any assets to be shared equally among the constitute Associations.
- (d) The Council will have a Website and any information to go on the Website can only be agreed and decided by the Council.

## **8. CHILD PROTECTION/YOUNG PEOPLE/VULNERABLE ADULTS STATEMENT**

This is a Statement of intent by the Council of the West of England Brass Band Associations that demonstrates a commitment to safeguard from harm children/young people age 18 and under and vulnerable adults:

In that:

- (a) the welfare of the child/young person/vulnerable adult is paramount:
- (b) ensuring opportunities for all children/young people/vulnerable adults, whatever their age, culture, disability, gender, language, racial origin, religious beliefs and/or sexual identity, to be able to participate in brass banding in an enjoyable and safe environment:

- (c) taking all reasonable steps to protect children/young people/vulnerable adults from harm, discrimination and degrading treatment and to respect their rights, wishes and feelings:
- (d) taking action swiftly and appropriately to all suspicions and allegations of poor practice or abuse:
- (e) ensuring bands in membership of Member Associations (clause 3) similarly accept responsibility for the welfare of the children/young people/vulnerable adults in their care.

The Council of West of England Brass Band Associations complies with Child Protection Policy and Procedures.

**First formal meeting of Council held on 20<sup>th</sup> April 1980, the Constitution being adopted later in that year**

**Constitution updated at an Extraordinary Meeting held on 9<sup>th</sup> March 1985**

**Constitution amended at an Extraordinary Meeting held on 26<sup>th</sup> September 2003**

**Constitution amended at an Extraordinary Meeting held on 17<sup>th</sup> September 2011**

**Constitution amended at an Extraordinary Meeting held on 14<sup>th</sup> September 2013**

**Constitution amended at an Extraordinary Meeting held on 23<sup>rd</sup> January 2016**